

HOPE HOSPICE, INC.
JOB DESCRIPTION

POSITION:

NURSE/ Per Diem

Per Diem

RESPONSIBILITIES

Responsible for completion of assigned visits, admit or liaison nursing functions based on staffing and patient/family needs, and for assessment and care of patients in end of life care.

REPORTS TO: Director of Patient Services

FUNCTIONS

Assume responsibility for visits as scheduled and consistent with HOPE HOSPICE policies and procedures.

Initiate communication with attending physicians, other hospice staff members and other agencies as needed to coordinate optimal care and use of resources for the patient/family.

Maintain communication with the Supervisor and/or Clinical Coordinator, attending physician, and case managers concerning patient/family care needs and response to interventions.

Inform the Supervisor or the Clinical Coordinator of unusual or potentially problematic patient/family issues.

Obtain data on physical, psychological, social and spiritual factors that may influence patient/family health status and incorporate that data into the plan of care.

Respond to medical or emotional crisis and/or death of patient and make home visit to provide direct care as appropriate.

Provide appropriate support at time of death.

Maintain up-to-date patient records using computerized medical record system so that problems, plans, actions and goals are accurately and clearly stated and changes are reflected as they occur; documentation is completed within established agency guidelines and to meet regulatory requirements.

Educate primary caregivers, volunteers, and employed caregivers to provide care for patients as indicated.

When requested, meet with hospice nursing staff to review problems or unique issues from your assignments or shifts, share professional support, and exchange feedback aimed toward enhancing professional growth.

Participate in Hope Hospice's orientation and in-service training programs for professional staff.

Participate in agency's Performance Improvement (PI) program as requested.

Demonstrate familiarity with policies of the agency and rules and regulations of State and Federal bodies which aid in determining policies.

Perform specific assignments as directed.

QUALIFICATIONS

Possess a current license to practice as a registered professional nurse in the State of California.

Preferably possess a B.S. degree in nursing with a P.H.N. certificate.

Minimum two years of varied work experience as a professional nurse with preferably one of the two years in either an acute, oncology, Home Health and/or Hospice setting.

Demonstrated ability to assess and respond to the needs of patients and families in varied settings.

Demonstrated skill in nursing practice, ability to cope with family emotional stress and tolerance of individual lifestyles.

Ability to turn, reposition, and assist patients to transfer and ambulate

Must be able to bend, stoop, push and pull

Must be able to lift a minimum of 25 pounds

Requires manual dexterity sufficient to provide hands-on care to the patient under variable conditions and settings

Must be able to operate standard office machines such as fax, telephone, etc.

Must have keyboarding skills

Requires normal ranges of hearing and vision

Must be free of communicable diseases

Must be able to communicate clearly in English verbally and in writing

Demonstrated skill in nursing practice, ability to cope with family emotional stress and tolerance of individual lifestyles

Possess a valid California driver's license, valid auto insurance, and an automobile for field use

Availability to work evenings, nights, and participate in weekend and holiday rotation.